



North Ridge High Specialist Support School

Job Description: Teacher, English TLR (Teaching and Leadership Role)

Job Details

Contract type: Full Time – Permanent

Salary: TLR 2a

Reporting to: Head Teacher of North Ridge High Specialist Support School

Application closing date: 13th October 2026, noon. Candidates will be required to deliver a short presentation on an area linked to the development of English.

Interviews: 15.10.26 - PM

Start Date: January 2027

Note:

As this is a leadership position, this post is not suitable for an ECT. Teachers are required to have been teaching / leading English for at least three years.

This post is in addition to a class teacher position

How to apply

Please complete and application form and provide a supporting letter in how you would be able to meet the requirements of the job as advertised below, addressed to the Head Teacher.

To be emailed through to: hr@northridge.manchester.sch.uk

Main Purpose of Post

You will demonstrate excellent standards in teaching and learning, having worked with SEN pupils for at least 2 years. You will have strong knowledge of the English curriculum and know how to lead all departments in providing excellent English teaching to their classes as non-specialist teachers. You will be proactive in driving the English curriculum to ensure it continues to meet the needs of all learners and matches any developments from the DFE.

You will be an excellent role model to colleagues across the school and demonstrate strong attendance and punctuality.

Main Tasks

The professional duties of a teacher are those set out in the Teachers Pay and Conditions of Employment



Act, together with the additional duties set out by the Governors of the School.

To promote the Equality Policy and all other policies set out by the Governors of the School.

As a Leader:

English Leadership & Management

1. Confidently write policies and schemes of work for English
2. Write and update the English action plan each year
3. Co-ordinate the spending of the budget
4. Maintain, develop and oversee the use of English resources. This includes the library and line managing identified teaching assistants to up-keep resources stored in school
5. Organise and lead English whole school training
6. Play an active part in supporting teachers to provide strong English lessons. This includes supporting with planning, coaching, conducting observations and organising external English training where appropriate.
7. Where necessary, support teachers in writing English individual targets in IEPS or EHCPs (Education Health Care Plans)
8. Network with other schools and providers to ensure that up-to-date subject content is provided in school. For example, liaising with English leads in other SEN settings
9. Research and attend English courses in teaching and learning, then cascade to the rest of the school
10. Provide summary and annual reports on the subject and pupils' progress for all cohorts of learners. This will be shared with governors annually.
11. Have excellent skills in training and presentation and be willing to offer support or training to other schools and settings if required

General leadership

- To attend regular leadership meetings and lead in aspects of work related to your role.
- To develop, manage and fully evaluate your areas of responsibility
- Develop a whole school understanding of what high quality and effective teaching of English looks like for our pupils. This may include having difficult conversations if needed.
- Work in collaboration with staff to achieve excellence and outstanding progress.
- Play an active part in the school's 'staff development' programme.
- Develop and share up to date learning resources and approaches for pupils, then monitor how these are used consistently by staff.
- Be a strong team player who is solution focused
- To work in partnership with the extended senior leadership team to develop the school ethos, mission statement and school aims.
- To work in partnership with the senior leadership team to develop a system for school self-evaluation and completion of the SEF.



As a teacher:

Teaching & learning

- To assess the pupils/students and plan individual learning targets to meet their needs.
- To assess the effectiveness of the individual targets you have set.
- To teach groups of pupils/students and subjects as required.
- To lead and co-ordinate the work of the staff in your class.
- To make use of the resources within the community by organising educational visits to support areas of the curriculum.
- To attend, as required, appropriate meetings about pupils/students.
- To use ICT to support teaching and learning in all areas.

Record Keeping

- To use ICT to keep pupil/student records up to date by implementing the record keeping systems used in School.
- To use ICT to write reports concerning pupils/students you teach.

Conditions of Employment

The above responsibilities are in accordance with the current School Teachers' Pay and Conditions Document. It is also subject to any local agreements and LA guidance on interpreting conditions of service.

Review and Amendment

This job description may be amended at any time after consultation with the post holder. It is normally subject to annual review. Subject to the provisions of the School Teachers' Pay and Conditions Document it may be amended at the request of the Headteacher but only after full consultation between them.