

# Short Breaks Referrals

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# Short Breaks – What are they

Manchester City Council provides a range of Short Break services for disabled children and young people with Special Educational Needs, rare disorders and chronic medical conditions age 0 - 17 years inclusive. This service aims to offer the chance to build independence skills and offer respite to both families and young people. This support offer includes a range of options including

- Direct Payments – for families to source their own support / activities
- Befriending services
- Specialist activities and youth clubs
- Play schemes and holiday activities

## How to apply

- All young people in Manchester who have an Education Health and Care Plan are entitled to Manchester's basic offer which currently stands at the equivalent of 2 hours every fortnight.
- Dependent on need, young people and their families can be offered an enhanced package – this is accessed both through the specialist resource team and social workers.
- For more information During COVID you can make contact in the following ways:
  - - Families can call 0161-219-2125 during the dedicated Drop In times for advice if you are currently open or have received support in last 2 years.
  - - New referrals can be made by parents/ carer or professionals via the contact centre on 0161 234 5001

# Referrals

**MANCHESTER CITY COUNCIL**  
Specialist Resource Team referral Form – March 2016

**Referral to : Specialist Resource Team / Short Breaks Team**  
**NEW REFERRALS ONLY ACCEPTED THROUGH MANCHESTER CONTACT CENTRE; TEL: 0161 234 5001 / mscreply@manchester.gov.uk**

Details of Child		
Child's Name:	D.O.B	Gender M/F:
Ethnicity:	Language:	Interpreter?
Address:		
Postcode:		Contact number:
Name of primary carer:		
Relationship to child:		Parental responsibility Y/N
Is the parent aware of this referral? Yes / No (delete as applicable)		

**Reason for Referral to Specialist Resource Team**

**Short Breaks – is the child currently accessing short breaks from specialist resource team or from social worker? If so please state :**

*NOTE: if short breaks are already in place and a **REVIEW** is being requested, this can be completed at a Local Offer Drop in and no referral is required. Call 219 2125 for drop in dates / times / venues.*

New referrals can be made on the phone but also can be made by professionals including school who can complete the above short form and this can then be emailed into the Contact Centre .  
A new referral would need to be made for anyone who has never accessed the service or someone who has not accessed the service in over 2 years.

## The specialist resource team

- The specialist resource team work with parents and carers of children with disabilities from ages 0 – 17 years, inclusive.
- The team assess eligibility for short breaks and provide information, support and advice on available grants, services, specialist leisure activities and parent/carer support.
- They review targeted short breaks (services and payments) at the Short Break Drop ins. To be eligible for the drop in service families have to currently be accessing support or have accessed support in the last 2 years.
- During COVID-19:
  - Short Break Reviews can be done over the phone.
  - Families just need to call 0161-219-2125 during the dedicated Drop In times
  - The SRT worker will call them back if they prefer.

# Drop ins – how do they work.

## Specialist Resource Team

### Short Breaks Review Sessions 2021

**Due to Covid-19 all short break reviews are being completed over the phone.**

**Please remember to have evidence of any previous payments available.**

**To renew a short break please call the staff mobile numbers which are listed below with the time / date of each session.**

**Please note: We are unable to complete any reviews outside of these dates:**

**Tuesday 19<sup>th</sup> January 2021 10 am-1pm**

**: Sally 07817 014868 Helen M 07919 320442  
Hazel 07976 582397**

**Wednesday 27<sup>th</sup> January 2021 10am-1pm  
: Jo 07940 701650 Jayne 07976 582394 Sally  
07817 014868**

**Thursday 14<sup>th</sup> January 2021 12.30-2.30pm  
: Joan 07932 043080 Jo 07940 701650 Jayne  
07976 582394**

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**Tuesday 9<sup>th</sup> February 2021 10am-1pm  
: Joan 07932 043080 Hazel 07976 582397 Helen  
M 07919 320442**

**Wednesday 17<sup>th</sup> February 2021 10am-1pm  
: Jayne 07976 582394 Joan 07932 043080 Jo**

Historically you could access drop in sessions with The Specialist Resource Team at a range of local community buildings across Manchester, but due to current restrictions access to the drop in session are now over the phone. To speak to the team for reassessment and reviews you now call one of three team members – mobile numbers provided on a drop in time and date who will deal with your request over the phone.

# Questions?

- If you have any queries or questions regarding referrals into the service I will happily answer what I can.
- If your request is specific to a young person or offer they are currently getting I am happy to discuss the case and support you with contacting with the team outside of today's session.